

REQUISITION NO. 641 PURSUANT TO THE CUSTODIAL SERVICE
AGREEMENT BETWEEN THE HOUSING FINANCE AUTHORITY OF
MANATEE COUNTY, FLORIDA, AS OWNER, AND U. S. BANK NATIONAL
ASSOCIATION, AS CUSTODIAN, ACCOUNT #95930830

TO: U. S. Bank National Association, as said Custodian

RE: Payment of expenses in connection with traveling to and from and attending the 2017
FLALHFA Conference in St. Petersburg, FL, July 11-14, 2018 for Angela A. Abbott

You are hereby authorized to pay from the funds of the Owner, the amount of \$739.03, as
per the attached statement, and remit same to:

Angela A. Abbott
4420 S. Washington Avenue
Titusville, FL 32780

This requisition was approved and authorized at a meeting of the Owner with a quorum
present and voting on August 14, 2018.

Chairman of the Housing Finance Authority
of Manatee County, Florida, as Owner

**HOUSING FINANCE AUTHORITY OF MANATEE COUNTY
VOUCHER FOR REIMBURSEMENT
OF TRAVEL EXPENSES**

Traveler: Angela A. Abbott

Purpose of Travel: Florida ALHFA Annual Conference, St. Petersburg, Florida

Dates: July 11 - 14, 2018

Transportation Expenses:

Mileage round trip from home to The Vinoy, St. Petersburg
288 miles @ \$0.445 cents per mile \$ 128.40

Tolls: \$ 9.56

Parking fees (not included on hotel bill):

_____ \$ _____
_____ \$ _____

PER DIEM FOR MEALS:*

7/11/18 - Hour of departure from home - 1:30 p.m.

7/14/18 - Hour of arrival home - 2:30 p.m.

Wed., July 11, 2018
Lunch \$ _____
Dinner \$ 19.00

Thurs., July 12, 2018
Breakfast \$ N/A
Lunch N/A
Dinner N/A

Fri., July 13, 2018
Breakfast N/A
Lunch N/A
Dinner \$ 19.00

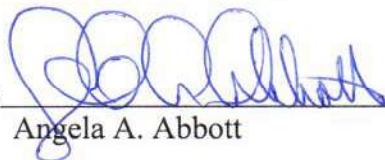
Sat., July 14, 2018
Breakfast N/A
Lunch \$ 11.00
Dinner \$ _____

TOTAL PER DIEM REQUESTED: \$ 49.00

LODGING - 7/11-7/14/18 (\$189.00/night room and 24.70)	\$ 641.10
Florida ALHFA Conference Registration Fee:	\$ 650.00
SUBTOTAL:	<u>\$1,478.06</u>
LESS ONE-HALF PAID BY Brevard County Housing Finance Authority:	<u>(- 739.03)</u>
 TOTAL REIMBURSEMENT REQUESTED:	 <u>\$ 739.03</u> =====

PLEASE ATTACH RECEIPTS FOR EACH ITEM EXCEPT PER DIEM

I hereby certify that the above expenses were actually incurred by me as necessary travel expenses in the attendance at a conference which was directly related to official duties of the Housing Finance Authority of Manatee County; any meals or lodging included in the conference registration fee have been deducted from the travel claim; and that this claim is true and correct in every material matter and same conforms in every respect with the requirements of Section 112.061, Florida Statutes.

Signature:  _____ Date: 8/3/18 _____
 Angela A. Abbott

*The following meals were provided by the conference and are not eligible for reimbursement to the members:
 Breakfast, Lunch & Dinner - Thursday, 7/12/18
 Breakfast - Friday, 7/13/18
 Breakfast - Saturday, 7/14/18

Per diem will be paid as follows:
 Breakfast - \$ 6.00 - if travel begins before 6:00 am & extends beyond 8:00 am
 Lunch - \$11.00 - if travel begins before 12 noon & extends beyond 2:00 pm
 Dinner - \$19.00 - if travel begins before 6:00 pm & extends beyond 8:00 pm