## **REQUISITION NO. 617**

- TO: BANK OF NEW YORK TRUST COMPANY, N.A., as Trustee under the Trust Indenture and Series Supplement dated as of October 1, 2007, for the \$24,000,000 Housing Finance Authority of Manatee County, Florida Homeowner Revenue Bonds, Series 2007 A, B and C.
- RE: Payment of fees and costs incurred by Angela A. Abbott, P.A., as the attorney and administrator of the Housing Finance Authority in connection with the 2013 Single Family Loan and Mortgage Credit Certificate Program from December 1, 2017 through January 31, 2018, in the amount of \$3,187.50.

You are hereby authorized to pay from the funds of the Owner, the amount of \$3,187.50, and remit same to:

Angela A. Abbott, P.A. 4420 S. Washington Avenue Titusville, FL 32780

Said amount constitutes a Program Purpose as defined in the Indenture of Trust. Such payment has not been made subject to another requisition which has been paid. This requisition was approved and authorized at a meeting of the Owner with a quorum present and voting on February 13, 2018.

Housing Finance Authority of Manatee County, Florida

By:\_\_\_\_\_

Chairman

## HOUSING FINANCE AUTHORITY OF MANATEE COUNTY, FLORIDA

435 12<sup>th</sup> Street West, Suite 117 Bradenton, Florida 34205 (877) 264 - 0334

January 31, 2018

Housing Finance Authority of Manatee County, Florida 435 12<sup>th</sup> Street West, Suite 117 Bradenton, FL 34205

R	e:	Professional Services Rendered as the Administrator and Attorney for the Authority
		in connection with the 2013 Single Family Loan and Mortgage Credit Certificate
		Program, for the period December 1, 2017 through January 31, 2018

12/01/17	Review and respond to email with W. Gehrig; Review program rate sheets from RJ	0.35
12/03/17	Review BNY statement for November re: second mortgage payoffs; Update loan status reports; Draft email to F. Dodson with same; Draft report of loan activity for agenda package; Draft email to US Bank re: new Servicing Agreement	1.00
12/04/17	Review eHousingPlus Freddie Mac Service Proposal; Draft email to T. Wranovix, and FA's re: same; Review revised Servicing Agreement; Draft memo re: same; Draft email to T. Wranovix, and FA's re: same	1.90
12/05/17	Review program rate sheets from RJ	0.05
12/07/17	Review Order Granting Motion to Stay Case (Martin foreclosure); Review and respond to email with T. Wranovix re: October and November 2 <sup>nd</sup> mortgage fundings; Review DPA wire request for Hall second mortgage; Verify underwriting status of loan; Draft email to US Bank to request funding of Hall loan; Draft email to Homestead Funding re: same; Update loan status reports; Review eHousing website re: loan activity	0.85
12/08/17	Review program rate sheets from RJ	0.05
12/13/17	Draft email to A. Brown (US Bank) with signed Servicing Agreement; Review and respond to email with Academy Mortgage	0.40

Paul A. Sharff 3<sup>rd</sup> Vice Chairman Frank R. Dodson, III Secretary/Treasurer Housing Finance Authority of Manatee County, Florida January 31, 2018 Page two

12/14/17	Telephone conference with T. Wranovix; Telephone conference with F. Dodson; Draft email to T. Wranovix and FA's; Draft email to T. Wranovix, M. Henderson and S. Leigh; Draft email to eHousing and Academy Mortgage with fully signed Participation Agreement; Draft email to T. Wranovix	1.20
12/15/17	Draft email to M. Hendrickson and S. Leigh re: Freddie Mac agreement; Draft email to eHousing with signed Freddie Mac Service Proposal	0.35
12/18/17	Download and store fully executed Freddie Mac Service proposal; Draft Satisfaction of Mortgage for Bomar second mortgage; Verify address; Draft letter to Clerk with satisfaction	0.90
12/19/17	Telephone conference with Billy (HomeBridge); Draft letter to L. Feezor (BNY) with processing checks for Valantin and Taft; Draft email to F. Dodson re: same; Review Second Mortgage file for DAP Loan No. 213 (Taft) and original recorded second mortgage and note for Thomas (No. 212); Update loan status report	1.10
12/20/17	Review DPA wire request for Monzon second mortgage; Verify underwriting status of loan; Draft email to US Bank to request funding of Monzon loan; Draft email to DHI re: same; Update loan status reports	0.40
12/22/17	Review program rate sheets from RJ	0.10
01/02/18	Review eHousing website re: loan activity; Update loan status reports; Review program rate sheets from RJ; Research Palatino loan; Prepare updated report of November loans; Draft email to F. Dodson with updated report; Draft payoff statement for Fasnacht second mortgage; Draft email to Barnes Walker with same; Review recorded Satisfaction of Mortgage for Bomar; Draft letter to B. Bomar with original recorded satisfaction of mortgage, second mortgage and note	1.90
01/03/18	Review and respond to email with F. Dodson; Review and store revised HAP/DAP report for November, 2017; Review Lender Operations Update 2018-01	0.60
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Housing Finance Authority of Manatee County, Florida January 31, 2018 Page three

01/04/18	Review status of foreclosure cases; Review BNY statement for December re: second mortgage payoffs; Update loan status report with GNMA settlements for October through December, 2018; Update loan status report for December, 2017; Draft email to F. Dodson with same; Review Clerk's records re: Frank second mortgage; Draft email to HomeBridge re: same; Review and respond to email with same; Review and respond to email with T. Wranovix	2.30
01/05/18	Review email from US Bank; Review program rate sheets from RJ; Review email from US Bank re: grant loan reimbursement; Draft email to T. Wranovix re: same; Review and respond to email with F. Dodson	0.70
01/08/18	Review program rate sheets from RJ	0.10
01/11/18	Review program rate sheets from RJ	0.10
01/12/18	Review program rate sheets from RJ	0.05
01/15/18	Review DPA wire request for Bagariryose second mortgage; Verify underwriting status of loan; Draft email to US Bank to request funding of Bagariryose; Draft email to DHI re: same; Update loan status reports	0.40
01/17/18	Review recorded second mortgage for Frank; Review 4 <sup>th</sup> Quarter, 2017 Form 8330 for MCC program; Update loan reports; Draft email to J. Heagerty with Form 8330	0.60
01/18/18	Review and respond to email with J. Heagerty; Prepare Excel summaries of 2016 and 2017 second mortgage payoffs; Draft email to F. Dodson with same; Review original recroded second mortgage and not for R. Frank loan; Review original note for Vivas loan; Review Second Mortgage file for DAP Loan No. 217 (Hall); Review HUD-1 for Valantin loan; Update loan status report; Draft letter to BNY Mellon with processing check for Hall; Review DPA wire request for Weldson second mortgage; Verify underwriting status of loan; Draft email to US Bank to request funding of Weldon second mortgage; Draft email to HomeBridge re: same; Update loan status reports	2.65
01/22/18	Review program rate sheets from RJ; Review and respond to email with Wm. Fasnacht re: payoff statement for second mortgage	0.35

Housing Finance Authority of Manatee County, Florida January 31, 2018 Page four

01/23/18	Review eHousing website re: loan activity; Draft payoff statement for McLaughlin second mortgage; Draft email to First International Title with same		0.50
01/24/18	Telephone conference with T. Wranovix re: GMNA grant program; Review minutes re: approval of grant program; Review Resolution establishing loan program		0.65
01/26/18	Draft email to professionals re: grant program; Conference call with T Wranovix, M. Hendrickson and S. Leigh; Draft email to J. Heagerty re same		0.60
01/29/18	Review and respond to email with J. Heagerty; Telephone conference with T. Wranovix		0.30
01/30/18	Telephone conference with T. Wranovix		0.20
01/31/18	Telephone conference with Jamie (Barnes Walker) re: Fasnacht wire confirmation; Review and respond to email with BMO Harris re: SHIP training		0.40
	21.05 hours x \$150.00/hour	\$3,1	157.50
Costs: UPDA	ATE		
12/19/17	Clerk of Court - Recording of Satisfactions of Mortgage for Brice, Roosa and Bomar		30.00
	Total costs:	\$	30.00
	Total Due:	\$3,	187.50
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