

REQUISITION NO. 649

RE: Payment of fees and costs incurred by Angela A. Abbott, P.A., as the attorney and administrator of the Housing Finance Authority in connection with the 1991 Single Family Homeowner's Assistance Program from August 1, 2014 through September 15, 2018, in the amount of \$2,062.50.

You are hereby authorized to pay from the funds of the Owner, the amount of \$2,062.50, and remit same to:

Angela A. Abbott, P.A.  
4420 S. Washington Avenue  
Titusville, FL 32780

Said amount constitutes a Program Purpose as defined in the Indenture of Trust. Such payment has not been made subject to another requisition which has been paid. This requisition was approved and authorized at a meeting of the Owner with a quorum present and voting on September 25, 2018.

Housing Finance Authority of  
Manatee County, Florida

By: \_\_\_\_\_  
Richard M. Pierro, Chairman

HOUSING FINANCE AUTHORITY OF  
MANATEE COUNTY, FLORIDA

435 12<sup>th</sup> Street West, Suite 117  
Bradenton, Florida 34205  
(877) 264-0334

September 15, 2018

Housing Finance Authority of Manatee County, Florida  
435 12<sup>th</sup> Street West, Suite 117  
Bradenton, FL 34205

Re: Professional Services Rendered as the Administrator and Attorney for the Authority in connection with the 1991 Single Family Homeowner's Assistance Program for the period August 1, 2018 through September 15, 2018

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08/25/14	Review Certificate of Sale (Manna foreclosure)	0.10
09/03/14	Review Certificate of Title (Manna foreclosure); Update loan status report	0.25
10/04/14	Draft status report for September 30, 2014; Draft email to F. Dodson with same	0.20
04/27/15	Telephone conference with Karen Kmetzsch (Kaklis Venable law firm) re: Miller HAP loan; Review HAP Mortgage; Draft payoff statement for Miller loan	0.55
05/04/15	Draft letter to BNY with Miller HAP loan payoff; Update loan status reports; Draft email to F. Dodson	0.40
06/02/15	Verify deposit of payoff funds for Miller HAP loan; Review HAP files re: Keegan loan payoff; Review and respond to email with Attorney Sandman re: same; Draft email to F. Dodson re: same	0.70
06/03/15	Review and respond to email with F. Dodson; Draft Satisfactions of Mortgages for Miller and Keegan loans	0.65
06/04/15	Draft email to Attorney Sandman	0.15
06/06/15	Prepare loan status report for May, 2015; Draft email to F. Dodson with same	0.20

Richard M. Pierro  
Chairman

Hugh D. Miller  
1<sup>st</sup> Vice Chairman

Paul A. Sharff  
2<sup>nd</sup> Vice Chairman

James J. Heagerty, Jr.  
3<sup>rd</sup> Vice Chairman

Frank R. Dodson, III  
Secretary/Treasurer

Angela A. Abbott  
Attorney/Administrator

06/10/15	Draft letter to Clerk with Satisfactions of Mortgage for Miller and Keegan second mortgages; Draft email to Attorney Sandman with Executed Satisfaction for Keegan	0.30
06/19/15	Scan and email copy of recorded Satisfaction of Mortgage for Keegan loan to Attorney Sandman; Draft letter to Mr. and Mrs. Keegan with original recorded satisfaction; Draft email to Kaklis, Venable law firm re: Miller satisfaction	0.80
11/19/17	Verify property ownership for all outstanding second mortgages; Update loan status report	1.00
12/03/17	Draft email to F. Dodson with updated HAP report	0.15
12/10/17	Review foreclosure case file for Mark Bickal first mortgage; Research Property ownership; Prepare Summary of same	0.75
06/01/18	Draft payoff statement for Peterson second mortgage; Review and respond to email with B. Alonso (1 <sup>st</sup> International Title)	0.40
07/06/18	Telephone conference with 1 <sup>st</sup> International Title (Stephanie) re: Peterson payoff; Update loan status reports	0.35
08/02/18	Verify receipt of second mortgage payoff for Peterson; Update Loan status report for July, 2018; Draft email to F. Dodson with same; Draft Satisfaction of Mortgage for Peterson second mortgage	0.70
08/03/18	Draft letter to Clerk of Court with original Satisfaction of Mortgage (Peterson) for recording	0.15
08/06/18	Review outstanding second mortgage loans; Verify homestead status; Update loan status report; Email to F. Dodson	1.00
08/08/18	Review and respond to email with F. Dodson; Review status of first mortgages for Ward, Monsivais and Hernandez	0.50
08/14/18	Review HAP files; Retrieve active HAP files from storage	0.85
08/16/18	Review HAP file for Ward loan; Scan same; Draft email to F. Dodson; Draft demand letter to Wards; Review all outstanding HAP loan files; Update HAP loan status report with due dates; Draft letter to J. Peterson with original recorded satisfaction of mortgage, second mortgage and note	2.15

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08/17/18	Review and respond to email with F. Dodson	0.15
08/18/18	Draft demand letter to R. and S. Hernandez; Research re: Hernandez address; Draft demand letter to S. and M. Monsivais; Draft email to F. Dodson with same	0.70
08/20/18	Review and respond to email with F. Dodson; Prepare and mail packages to Ward and Monsivais; Revise letter to R. and S. Hernandez	0.60
	13.75 hours x \$150.00/hour	<u>\$2,062.50</u> =====